

# East Union TK-12 Responsible Use Policy (RUP)

2021-2022

East Union's goal is to use technology to prepare all students with 21st century knowledge and skills and to appropriately and effectively use technology in a safe environment. East Union makes available and maintains technology for students, faculty, and staff. References to technology include, but are not limited to, the use of internet, Chromebooks, computers, mobile devices, etc. The Responsible Use Policy establishes and maintains guidelines and procedures for meeting our goal.

East Union students are expected to exercise personal integrity and responsibility. Being a digital citizen at East Union, means using information and technologies in safe, legal, and responsible ways.

We expect all students to:

- Respect and protect his or herself
- Respect and protect others
- Respect and protect the School
- Respect and protect intellectual property

All users of the East Union Network must comply with the law, with the RUP, and with East Union's Learner Expectations. These can be found in the handbooks located at <https://www.eastunionschools.org/students>. Violating any portion of these agreements may result in disciplinary action. The School has the right to remove any electronic device that is used to intentionally harm another person or that is disruptive to learning. Individual users are responsible for any local, state, or federal legal action taken as a result of violation of laws. East Union reserves the right to restrict or terminate any user's access to all or part of the East Union Computer Network.

## **Some Examples of Responsible Use include but are not limited to the following:**

### *Copyright*

Students must adhere to the United States copyright laws and to the Creative Commons licenses. Students are required to provide proper credit to all online sources. This includes graphics, movies, music, and text. Offenders will be reported to the Principal.

### *Student Privacy*

East Union School has the right to monitor, inspect, copy, review, and store any information from the school's network or school-owned device(s).

## **Chromebook/Tablet (Grades TK-12)**

The East Union Chromebook program is a partnership between East Union School, students and parents/guardians of students in grades TK-12. Learners who take their devices home are required to bring their device, fully charged, to school each day. Students are responsible for the care and safety of their Chromebook as outlined in the Learner Handbooks. More information can be found at <https://www.eastunionschools.org/students>.

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**Responsible Use Policy- Signature Form**

Certification by User and Parent or Guardian

I have read the East Union Responsible Use Policy (RUP). I agree to be bound by and to comply with it. I understand that, should I commit any violation of the RUP, my privileges may be revoked, school disciplinary action may be taken, and I may be subject to appropriate legal action.

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Student Name	Signature	Date
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Student Name	Signature	Date
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Student Name	Signature	Date
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Student Name	Signature	Date
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Student Name	Signature	Date
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Student Name	Signature	Date
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<b>Parent/Guardian Name</b>	<b>Signature</b>	<b>Date</b>
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The abovesigned acknowledges the failure to timely return the loaned computer/power supply/and bag when scheduled or when requested shall result in liability by both parent and child for the value of the loaned computer. The parties acknowledge the value of the-Chromebook shall be approximately \$300. Parents are signing this agreement as guarantors for the child/children.

*Iowa Code and Board Policy allow the District to obtain reimbursement from, or on behalf of, students for any damage to, loss of, or failure to return school property. Borrower acknowledges and agrees that Borrower's use of the District Property is a privilege and that by Borrower's agreement to the terms hereof, Borrower acknowledges Borrower's responsibility to protect and safeguard the District Property and to return the same in good condition and repair upon request by East Union Community School.*